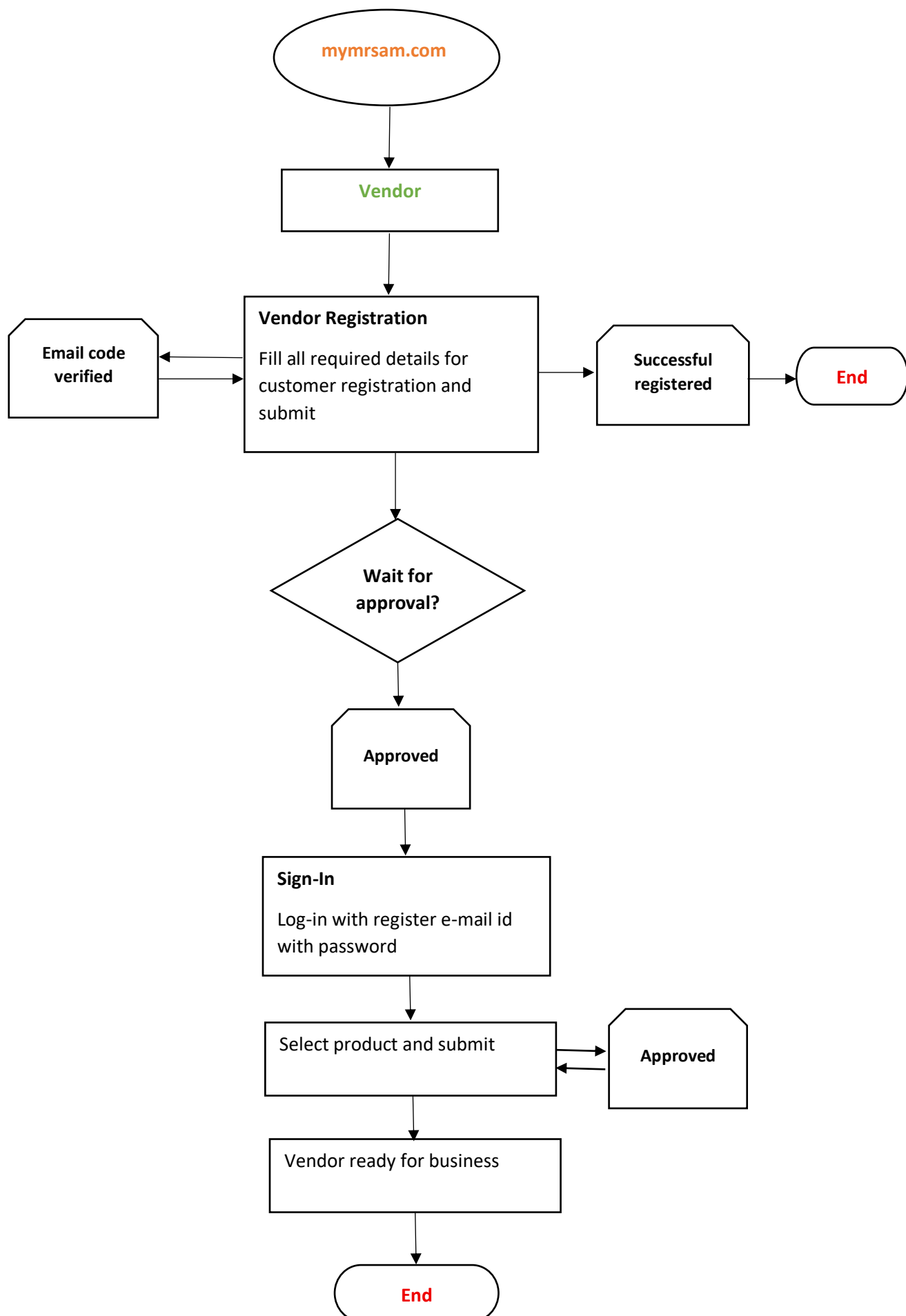
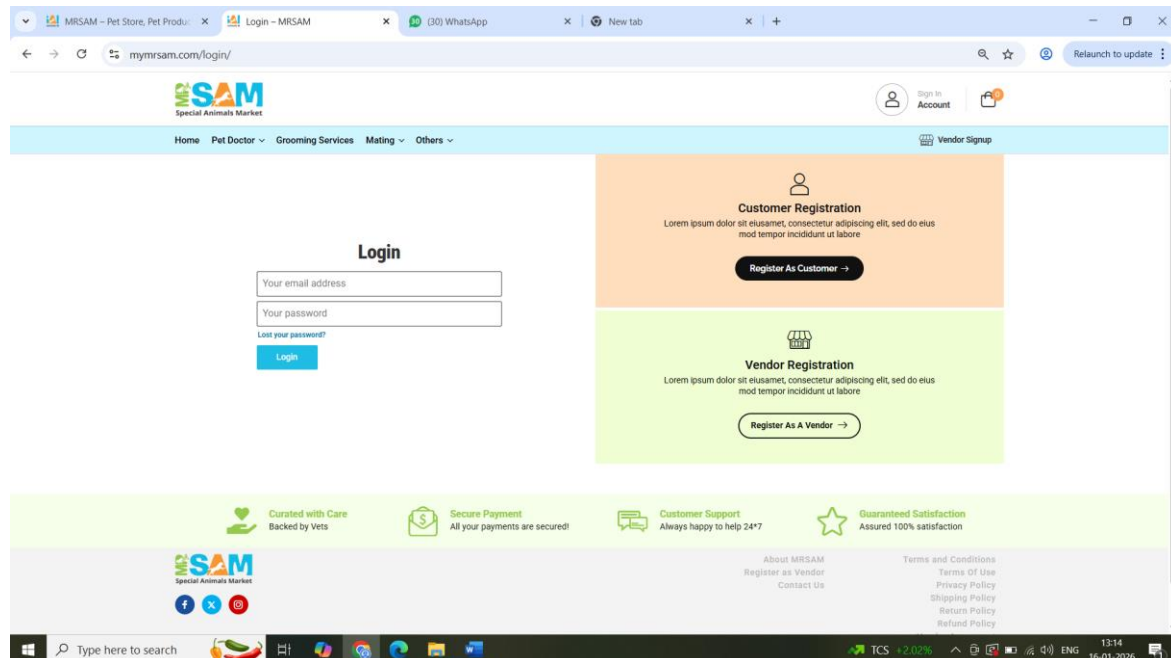


MRSAM – Flow chart of Vendor Registration

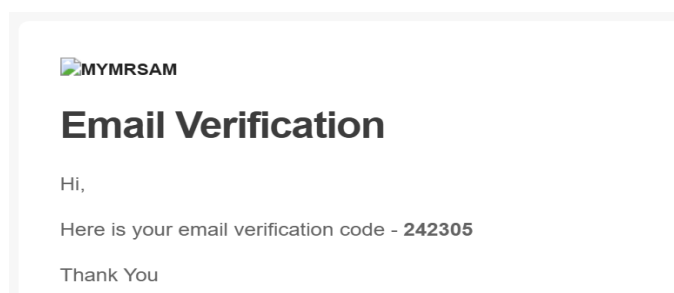


MRSAM – Registration Process for Vendor

- Open URL = <https://myMrsam.com/login/>
- Choose **Register As A Vendor**



- Fill up all the required details in the Form. All details should be correct.
 - First you have to enter your active email id. Verification Code will be sent to that email id. You need to update that Verification code in the Form to continue registration.
 - Enter your First and Last Name. Enter Store Name which is mandatory.
 - Choose the Store Category from the drop down by clicking in that box. You can choose multiple categories if required.
 - Address and Pin Code is mandatory.
 - Store Phone, Business Name and Business Type is mandatory. Fill the remaining details.
 - PAN card copy to be uploaded as mentioned. This is mandatory.
 - Click on the 3 ticks as mentioned which is mandatory.
 - Password to be created and confirmed.
 - Read and Agree to the Terms and Conditions
 - Click Register to Submit your application.



The above code will be sent to your email which needs to be entered to continue process

Registration Form

Email *

First Name *

Last Name *

Store Name *

Store Categories

Address 1 *

Address 2 *

Country *

City/Town *

State/County *

Postcode/Zip *

Store Phone *

Business Name *

Business Type *

Verification Code

RE-SEND CODE

https://mymsam.com/store/your_store

India

Select an option...

Sole Proprietorship

Business Type *

Business Registration Number

GST Registration Number

PAN Number (Permanent Account Number)

Bank Account Details

Copy of Business Registration Certificate

Copy of GST Registration Certificate

PAN Card Copy *

Cancelled Cheque or Bank Account Statement

Doctor's Certificate (if applicable)

Any Other Relevant Licenses or Certificates (e.g., FSSAI License for pet food)

Agreement to comply with platform policies, including product quality standards, delivery timelines, return policies, etc. *

Authorization for the platform to display products and business information on their website or app. *

Payment terms and conditions (e.g., commission rates, payment cycles) *

Password *

Confirm Password *

* Agree Terms & Conditions

Register

- Registered User will get Email confirmation on Email ID which was shared during Registration.
- Vendor has to wait for Approval from MRSAM Team. Intimation will be sent post Approval from MRSAM Team. Below Email will be sent. – **THIS APPROVAL WILL TAKE 24 BUSINESS HOURS**



Welcome to the store!

Dear Ramesh,

You have successfully registered as a vendor for **MYMRSAM**.

Your account has been setup and it is ready to be configured.

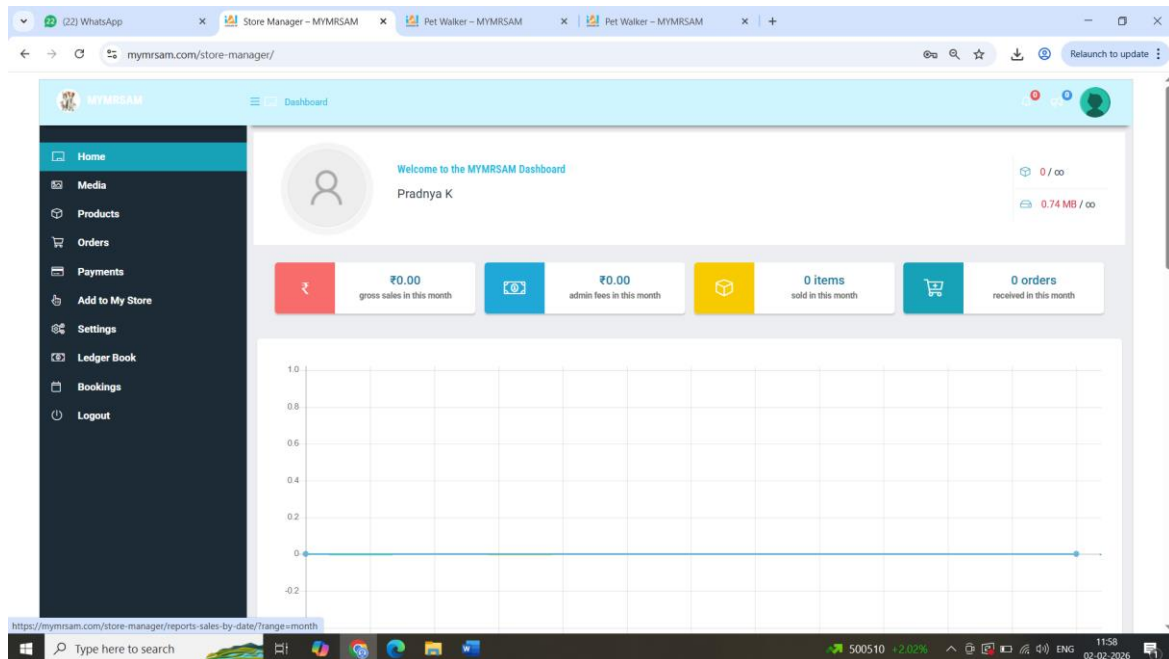
Kindly follow the link below to visit your dashboard and start selling.

Dashboard: [Visit now ...](#)

Thank You

On approval from MRSAM Team, Vendor needs to add his Products/Services

- Approved Vendor Open URL = <https://mymrsam.com/login/>
- Sign In to be done by Vendor
- Vendor Dashboard will be displayed on Screen

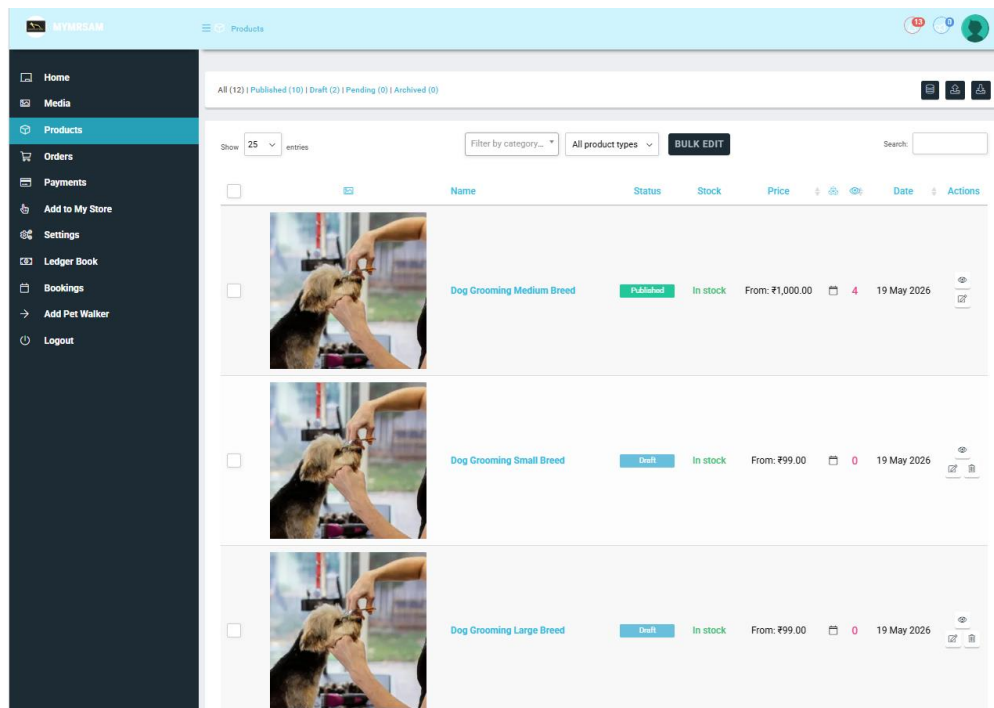


- Go to the ADD to My Store

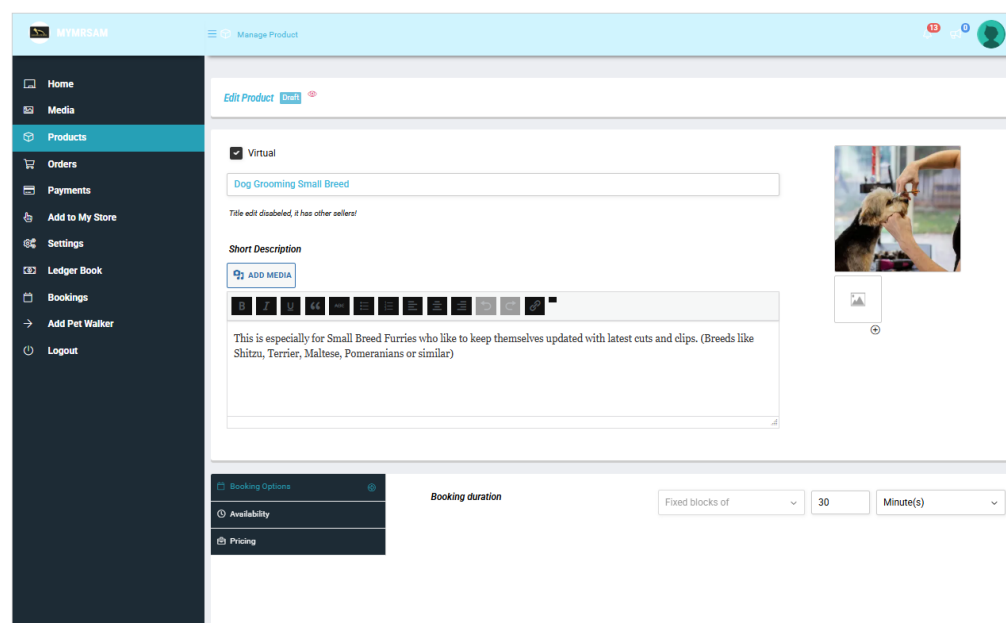
The screenshot shows the 'Add to My Store Catalog' page. The left sidebar contains a menu with options: Home, Media, Products, Orders, Payments, Add to My Store, Settings, Ledger Book, Bookings, Add Pet Walker, and Logout. The main content area displays a table for adding products to the store catalog. The table has columns: Name, Price, Taxonomies, Store, and Actions. The table is currently empty, showing 'No data in the table'. Above the table, there are filters for 'Filter by category ...', 'Show all Product ...', and 'Show all product typ'. A 'BULK ADD' button is also present. The page shows 0 to 0 of 0 entries.

	Name	Price	Taxonomies	Store	Actions
No data in the table					

- ADD Products / Services to Vendor Store as per your requirement.
- **Go to the Products**



- Vendor/ **You** will have to choose the Services made available by MRSAM on its Website only. Short and Long Description needs to be provided. Vendor will have to mention the Price for his Products / Services (Price will be inclusive of Taxes wherever applicable and Admin Fees)
- **As you can see your selected product shown in Draft**
- **Now u can click the edit icon**
- **Page showing like this**



- **Now, you can change the photo – description—availability—Pricing –**

- **Availability :-** timing hrs choose wisely e.g Don't select (10:00 to 10:00) am or pm Consider the 24 hrs clock timing.

Booking Options

Availability

Pricing

Minimum block bookable

0

Day(s)

into the future

Maximum block bookable

3

Day(s)

into the future

Available Days

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Rules

Type **Operational Hours - Time Range (All Days)**

From

10:00

 To

18:00

- **In pricing Product Quantity mention -1**

Booking Options

Availability

Pricing

Title

Clinic Visit

Base Cost

99

Quantity

1

Title

Home Visit

Base Cost

99

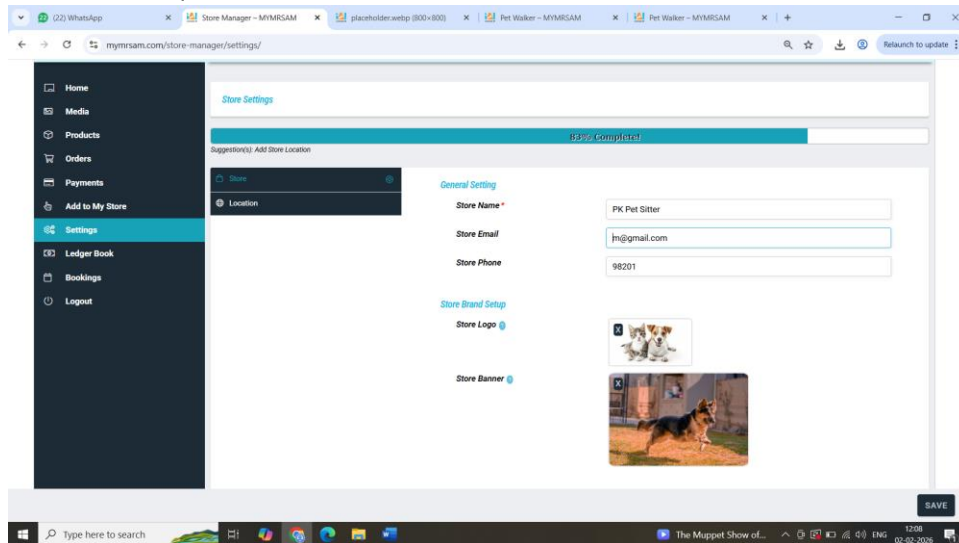
Quantity

1

☐		Doctor Appointment	From: ₹99.00	Categories: Veterinarian	-	Add to My Store
☐		Cat Vaccine	From: ₹99.00	Categories: Vaccine	-	Add to My Store
☐		Dog Vaccine	From: ₹99.00	Categories: Vaccine	-	Add to My Store
☐		Health Checkup Premium Package	From: ₹99.00	Categories: Health Checkup	-	Add to My Store
☐		Health Checkup Advance Package	From: ₹99.00	Categories: Health Checkup	-	Add to My Store
☐		Health Checkup Basic Package	From: ₹99.00	Categories: Health Checkup	-	Add to My Store
☐		Dog Grooming Premium Package	From: ₹99.00	Categories: For Dogs, Pet Grooming	-	Add to My Store
☐		Dog Grooming Advance Package	From: ₹99.00	Categories: For Dogs, Pet Grooming	-	Add to My Store

BULK ADD TO MY STORE

- Next Choose Settings from Menu to Upload Logo and Store Banner. Upload File should be as per mentioned requirement. Also Choose Location and Set the same.



- SAVE on creation which will go for Approval from MRSAM Team
- Confirmation will be sent to your Email ID after approval. Products / Services will GO LIVE on Approval from MRSAM Team - **THIS APPROVAL WILL TAKE 48 BUSINESS HOURS**
- Product / Service can be edited as and when required by Vendor. MRSAM Team needs to approve on every change done by Vendor. - **THIS APPROVAL WILL TAKE 48 BUSINESS HOURS**

For Any Support, Contact below

Email : info@mymrsam.com

Mob : +91 98335 00959

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